

TRUSTEE SELECTION POLICY

In the event of resignation or inability to serve as a trustee, the vacancy of the trustee position will be filled by the following actions:

1. An application form will be provided at the Circulation Desk for all interested citizens.
2. Advertisement in the *Marysville Journal-Tribune* and other area media as well as postings in both main and Raymond will notify the public of the position opening. Timelines will be determined for the return of applications so that an inordinate time is not taken to complete the task of appointment.
3. The Personnel Committee of the Board will review all applications considering the qualifications as suggested in the Ohio Public Libraries Trustees' Handbook, Second Edition.
4. Applicants distinguished as being most qualified as potential trustees will be scheduled for personal interviews with the Personnel Committee.
5. The Personnel Committee will submit to the full Board for their study copies of the applications of those to be interviewed. The name of the person to be recommended for appointment will be presented to the full Board for approval through a formal vote.
6. The name approved by Library Board vote will be forwarded to the Board of Education for legal appointment to the Library Board.

The newly appointed trustee will be given approved introductory training for the role of Library Board trustee. The president of the Board or his designee shall have responsibility for providing the training.