

CONFIDENTIALITY OF PATRON RECORDS

The Marysville Public Library specifically recognizes that library records and patron information are confidential. Library records are defined as a record in any form that is maintained by the Library and that contains any of the following types of information:

- Information an individual is required to provide in order to be eligible to use Library services or borrow materials.
- Information that identifies an individual as having requested or obtained specific materials or materials on a specific subject.
- Information that is provided by an individual to assist a staff member to answer a specific question or provide information on a particular subject.

Information that does not identify an individual and that is retained for the purpose of studying or evaluating the use of the Library is not considered confidential and is not subject to this policy.

Under Ohio law (Ohio Revised Code Sec. 149.432) library records shall not be made available to any agency of federal, state, or local government, or to any spouse or other individual except as pursuant to the following:

For the records of minor children when requested by parents, guardians, or custodians. The statute does not limit this right to parents who actually live with the child. Parents who do not have custody, who are separated, or who are divorced have the right to access their minor children's records.

In accordance with a subpoena, search warrant, or other court order, or to a law enforcement officer who is investigating a matter involving public safety in exigent circumstances.

At the written request or with the written consent of the individual who is the subject of the record or information.

For library administrative purposes as defined by Ohio Revised Code 149.432.